

LEE Report को ढाँचा

1. a. Language: English

b. Paper Specifications:

Color: White

Size: 21 cm x 29.7 cm (A4)

Weight: 80 gm⁻²

c. Typing

Left margin: 3.0 cm

Right margin: 2.0 cm

Top margin: 3.0 cm

Bottom margin: 2.5 cm

Spacing: 1.5 lines

Side: Front single

Font size: 12

Font type: Times New Roman

Font style: Regular

Font color: Black

Corrections with fluid: Not allowed

Overwriting: Not allowed

Crossing out words: Not allowed

Typing machine: Computer

Printing quality: Laser or letter quality

Copies: High quality photocopy

d. Illustrations and Photographs

Place within report text at appropriate places

Paste the photographs or illustration plates which are printed on special papers

Type titles at the bottom of the illustration in the font used in the text

Cover Page: Cover Page should be in accordance with ANNEX I

Title Page: Title Page should follow the ANNEX II

Certificate Page: Certificate Page should follow the ANNEX III (A), III (B), III (C)

ACKNOWLEDGEMENT

A short acknowledgement sheet should be next to certificate page.

It should acknowledge contributions of all concerned, including financial sponsors, if any.

Should be placed next to the certificate sheets.

(Maintain page number iii (Bottom of Page- Plain Number 2) in this section and proceed accordingly up to abstract in Nepali)

TABLE OF CONTENTS

Should include the chapter headings and also the subtitles, if any, with appropriate page references.

LIST OF TABLES

Should include the table headings with appropriate page references.

LIST OF FIGURES

Should include the figure headings with appropriate page references.

LIST OF APPENDICES

Should include the appendix headings with appropriate page references.

ACRONYMS AND ABBREVIATIONS

ABSTRACT

Abstract should be in accordance with ANNEX IV with 250-350 words.

सोधसार

Abstract in Nepali language should be in accordance with ANNEX V with 200-300 words.

(Apply section break here)

1 INTRODUCTION (1-3 pages)

The introduction of a LEE report should provide a clear and logical foundation for the entire research by moving from a broad perspective to the specific study. It begins with the background of the topic, explaining its overall importance at global, national, and local levels and introducing key concepts and current trends supported by relevant literature. This is followed by a clear statement of the research problem, highlighting existing gaps in knowledge or limitations in current practices that justify the need for the study. The introduction should then explain the rationale and significance of the research, emphasizing its scientific value and practical relevance. It should clearly state the specific objectives of the study.

(Maintain page 1 from this section to the last)

2 REVIEW OF LITERATURE (5-10 pages)

The review of literature critically examines existing research related to the study topic in order to establish the current state of knowledge and the scientific basis of the research. It includes discussion of relevant theories and concepts, summaries of key findings from global, regional, and national studies. The review compares results across studies to highlight consistent trends as well as contradictions and limitations in earlier work. Rather than listing studies only, it synthesizes the literature thematically to show how understanding has evolved over time. Finally, the review identifies clear research gaps and links them directly to the objectives of the present study.

3 MATERIALS AND METHODS or METHODOLOGY (5-10 pages)

(Use **MATERIALS AND METHODS** for biological experiment and **METHODOLOGY** for social survey)

Describes in detail step-by-step Materials used and then Methods used in biological research (field trail/lab experiment), collecting and analyzing data.

This section can include experimental location, soil and weather condition, treatment and research design, instrumentation, data collection, data analysis.

4 RESULTS AND DISCUSSION (10-20 pages)

Report all results obtained, including appropriate statistics and descriptions of data.

Includes facts only – what was found with explanation and interpretation.

Organized and write around objectives of the study (research questions).

Begin the discussion section with a brief paragraph that again gives an overview to the work.

Summarize the most important findings. Identify the most interesting, significant, remarkable findings that were presented in the results section, and contrast these findings in light of other studies reported in the literature. It is often informative if a discussion of the potential weaknesses of the interpretation is also included.

At the end of the discussion section, the results of the present study should provide logical and scientific reasons for the observed results, explaining why such outcomes occurred under the given conditions. The discussion should also be interpreted in relation to existing literature, highlighting agreements and differences with previous findings.

5 CONCLUSION (1 page)

The conclusion should clearly summarize the key findings in accordance with the stated objectives, providing concise answers to the research questions

6 RECOMMENDATIONS FOR FUTURE RESEARCH

Describes the restrictions for your study that must include recommendations for further research.

REFERENCES

Supporting documents References

Includes complete bibliographic information for all references cited in the text (use APA 7th edition).

APPENDICES

GLIMPSES OF STUDY (If any)

BIOGRAPHICAL SKETCH

ANNEX I: Format of Cover Page

**POLLINATION STRATEGIES ON STIGMA RECEPTIVITY WITHIN PARENTAL
LINES OF HYBRID TOMATO (*Lycopersicum esculentum* L.) VARIETIES AT
CHITWAN, NEPAL**

LOKENDRA KHADKA

OCTOBER 2025

ANNEX II: Format of Title Page

**POLLINATION STRATEGIES ON STIGMA RECEPTIVITY WITHIN PARENTAL
LINES OF HYBRID TOMATO (*Lycopersicum esculentum* L.) VARIETIES AT
CHITWAN, NEPAL**

LOKENDRA KHADKA

**LEE REPORT
SUBMITTED TO THE
FACULTY OF AGRICULTURE
AGRICULTURE AND FORESTRY UNIVERSITY
RAMPUR, CHITWAN
NEPAL**

BACHELOR OF SCIENCE IN AGRICULTURE

OCTOBER 2025

ANNEX III(A): Format of Certificate (Students of Rampur)

CERTIFICATE

This LEE report entitled**Report Title** (Capitalized each word except preposition) prepared and submitted by.....**Name of Student**....., Exam Roll Number....., under Learning for Entrepreneurial Experience Program as an integral part of Bachelor of Science in Agriculture.

(Name)

Major Supervisor

Date:

Forwarded:

(Name)

Assistant Dean (Academics)

Faculty of Agriculture

Agriculture and Forestry University

Date:

Accepted:

(Name)

Dean

Faculty of Agriculture

Agriculture and Forestry University

Date:

ANNEX III(B): Format of Certificate (Students of Constituent College)

CERTIFICATE

This LEE report entitled**Report Title** (Capitalized each word except preposition)
..... prepared and submitted by.....**Name of Student**....., Exam Roll
Number....., under Learning for Entrepreneurial Experience Program as an integral part of
Bachelor of Science in Agriculture.

(Name)

Major Supervisor

Date:

Forwarded:

(Name)

Principal

College of Natural Resource Management-District

Faculty of Agriculture

Agriculture and Forestry University

Date:

Accepted:

(Name)

Dean

Faculty of Agriculture

Agriculture and Forestry University

Date:

ANNEX III(C): Format of Certificate (Students of Affiliated College)

CERTIFICATE

This LEE report entitled**Report Title** (Capitalized each word except preposition) prepared and submitted by.....**Name of Student**....., Exam Roll Number....., under Learning for Entrepreneurial Experience Program as an integral part of Bachelor of Science in Agriculture.

(Name)

Major Supervisor

Date:

Forwarded:

(Name)

Principal (or Co-Ordinator)

Name of the College - District

Faculty of Agriculture

Agriculture and Forestry University

Date:

Accepted:

(Name)

Dean

Faculty of Agriculture

Agriculture and Forestry University

Date:

ANNEX IV: Format of Abstract

ABSTRACT

Name:

Registration Number:

Year of Admission:

Exam Roll Number:

Major Supervisor:

Degree:

The format for the abstract usually follows these areas. Please note that you do not label the sections (purpose, methods, etc.), but you include the sentences as described below: **(Introduction)** Usually, one to two sentences to introduce your research topic including the objective of study. **(Methods)** Usually, one to two sentences on how this study was conducted or how the sampling was done including sample or population size. Mention the major characters or techniques used. **(Results and discussion)** Usually, five or more brief sentences on the major findings (with numerals if needed) from the study with suitable discussion of the results (don't used citation here). **(Conclusion)** One sentences on the major implications from the study.

(Abstract must be on single paragraph)

(Don't used Asst. Prof. and Assoc. Prof. as salutation)

(can use Prof. as abbreviation of Professor as salutation)

(can Use PhD as an abbreviation of Doctor of Philosophy)

Name

Major Supervisor

Name

Student

ANNEX V: Format of शोधसार

शोधसार

नाम:

रजिस्ट्रेशन नं :

भर्ना वर्ष :

रोल नंबर :

मुख्य सुपरिवेक्षक :

डिग्री/ तह :

[Redacted content]

[Redacted content]

[Redacted content]

[Redacted content]

[Redacted content]

नाम
मुख्य सुपरिवेक्षक

नाम
बिद्यार्थी

ANNEX III(A): Format of Certificate (Faculty of Agriculture, Rampur)-Example

CERTIFICATE

This LEE report entitled **Pollination Strategies on Stigma Receptivity within Parental Lines of Hybrid Tomato (*Lycopersicum esculentum* L.) Varieties at Chitwan, Nepal**, prepared and submitted by **Lokendra Khadka**, Exam Roll Number **2636**, under Learning for Entrepreneurial Experience Program as an integral part of Bachelor of Science in Agriculture.

Raju Kharel
Major Supervisor
Date: 15 Dec, 2025

Forwarded:

Hom Nath Giri, PhD
Assistant Dean (Academics)
Faculty of Agriculture
Agriculture and Forestry University
Date: 17 Dec, 2025

Accepted:

Prof. Arjun Kumar Shrestha, PhD
Dean
Faculty of Agriculture
Agriculture and Forestry University
Date: 25 Dec, 2025